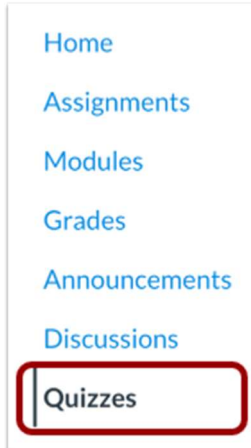
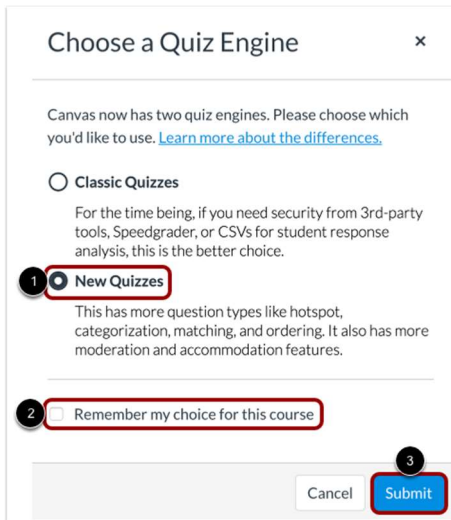


Canvas New Quizzes Directions

1. Open Quizzes in Your Canvas Modules:



2. Choose **Add Quiz** button and select **New Quizzes** and click **Submit**:



3. Select the Assignment Name and Criteria for your Quiz. In the **Assignment Name** field [1], enter the name of your quiz. To enter quiz details, enter the total points possible [2], select the assignment group [3], and choose how the grade is displayed to students [4].

The screenshot shows two panels of the assignment settings form. The left panel contains the following fields: 'Assignment Name' (with a callout '1'), 'Points' (with a callout '2'), 'Assignment Group' (with a callout '3'), and 'Display Grade as' (with a callout '4'). Below these is a checkbox with a callout '5' and the text 'Do not count this assignment towards the final grade'. The right panel, titled 'Assign', contains 'Assign to' (with a callout '1'), 'Due' (with a callout '2'), 'Available from' (with a callout '3'), and 'Until' (with a callout '3'). A '+ Add' button is at the bottom of the right panel.

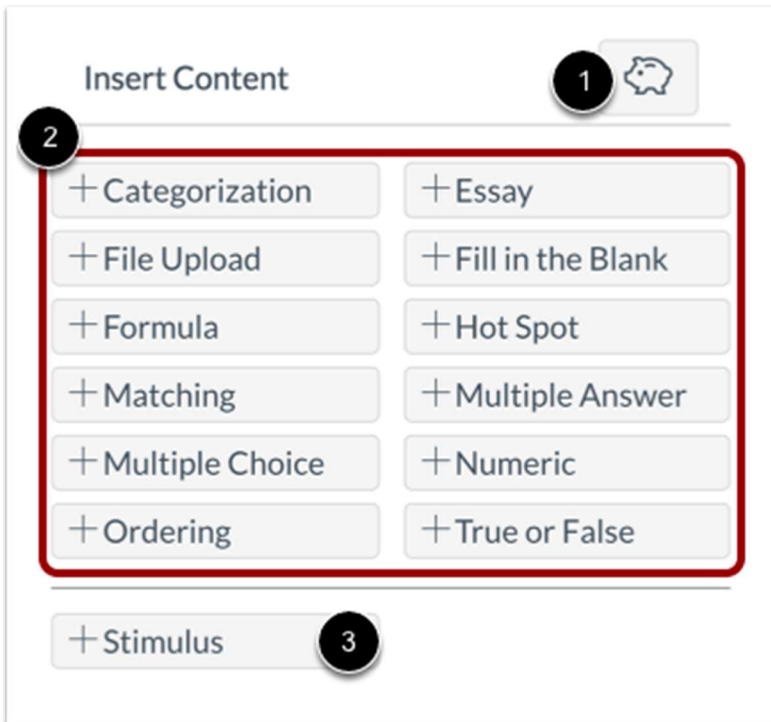
4. Save the above Quiz settings and Select **Build**.

The screenshot shows two rows of buttons. The top row has 'Cancel', 'Save & Publish' (with callout '2'), 'Save' (with callout '1'), and 'Build'. The bottom row has 'Cancel', 'Save & Publish', 'Save', and 'Build' (which is highlighted with a red border).

5. You will now begin to **Build** your Quiz. In the Build page, you can edit the title and description of your quiz [1], view your item banks [2], align the quiz to outcomes [3], preview the quiz from the student view [4], and navigate the quiz [5].

The screenshot shows the 'Build' page for a quiz. The left sidebar has a 'Build' tab (with callout '5') and a 'New Assessment' form (with callout '1'). The main content area has 'Item Banks' (with callout '2'), 'Outcomes (0)' (with callout '3'), and 'Preview' (with callout '4') buttons. The right panel shows the 'Build' page for 'US History Quiz' with a 'Title' field, 'Instructions' field, and a '+ Add Instructions...' button (with a red arrow pointing to it).

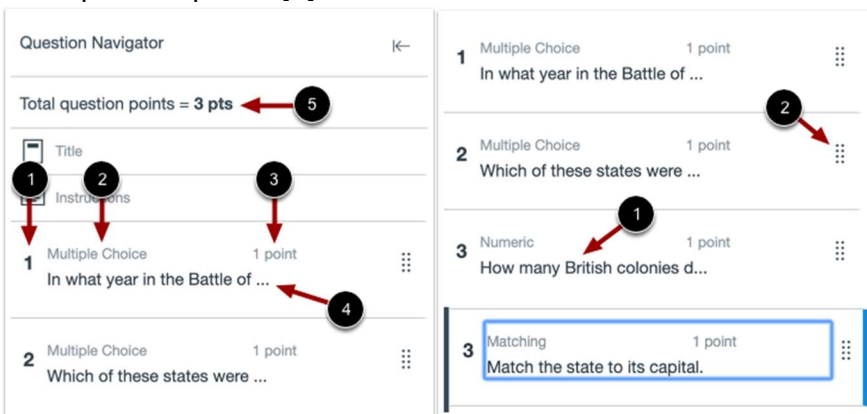
6. Choose your **Question Type**:



Glossary of **Question Types** can be located at:

<https://community.canvaslms.com/t5/Instructor-Guide/How-do-I-create-a-quiz-using-New-Quizzes/ta-p/1173>

7. Adjust the quiz utilizing the **Question Navigator**. In the Question Navigator, you can view each question number [1], question type [2], point total [3], question stem [4], and total question points [5].



8. To close your quiz and return to the Quizzes page, click the **Return** button.

